

HIPAA WORKGROUP MINUTES

For October 22, 2001 Meeting

Topic 1 – Introduction:

The meeting was opened by Ken McKinstry. Entities represented were: OHI, DMH, ADP, HHS, EDS, DGS, OSHPD, HHSDC, Dept of Aging, San Diego Co, Sutter Co, Stanislaus Co, Sacramento Co, San Bernardino Co, Merced Co, Tulare Co Mental Health, Humboldt Co, Fresno Co Children & Family Services, Riverside Co Exec Office, San Mateo Co, Napa Co, Placer Co and Santa Clara Co.

Topic 2 – Status of HIPAA in the State Budgetary Process:

Presented by Burt Cohen, Assistant Agency Secretary, CHHSA. SB 456 was signed into law and OHI is funded through this Fiscal Year. Staff are working on the next year's budget and hiring more staff. They are unsure of the impact of a 15% cut. Burt handed out a draft of the HIPAA Assessment and asked for questions or comments within the week. The draft has been placed on the HIPAA website:

<http://www.dmh.cahwnet.gov/hipaa2001/3a.asp>. Counties are welcome to look at and use any part of the assessment they find helpful. OHI is looking for straightforward impacts. They are not looking to split hairs. Review the draft and submit questions and comments to Theresa Hart at thart@chhs.ca.gov.

Topic 3 – MSA Workgroup:

DGS held a bidder's conference last week. Copies of the bid are at the DGS website: www.osmb.dgs.ca.gov/cscr/. It was noted that volunteers are needed to participate in the bid evaluation. 20 are needed and only 6 have come forward. It is requested that county staff participate as well. Following is the e-mail concerning this subject from Judy Gelein: "The California Department of General Services is seeking volunteers to assist in performing evaluations on incoming bids for the HIPAA Master Services Agreement. Our understanding is that if there are twenty volunteers, it should not take more than 1 week of fulltime evaluation time. We are requesting that county staff participate in this evaluation. It is anticipated that staff would be needed during the second week of November, in Sacramento. If you are able to participate, please contact Tara Naisbitt at (916) 255-6004 or email her at Tnaisbit@dhs.ca.gov. Please respond directly to Tara by cob Friday October 26. Thank you."

Topic 4 – Conferences:

upcoming Conferences:

?? 11/12-14 WEDI SNIP HIPAA Implementation Summit, Orlando, FL
www.wedi.org DHS will attend. Workgroups be sure to get any issues you want addressed to Judy Gelein.

Topic 5 – Project Coordination:

Many updates have been made on the HIPAA website. Be sure to check it out at: <http://www.dmh.cahwnet.gov/HIPAA2001/>. The Issues Forum area has many new issues posted. You can sign in as a new member using your e-mail address and a

password. The initial password is “none”, so be sure to change the password once you are logged in.

Topic 6 – County Issues:

Ray Reis, Sacramento County, Co-Chair of the County Issues Workgroup, reported: At today’s meeting we continued the discussion of the application of rules in multi-disciplinary programs/teams. We have decided to interpret the term “meaningful information” the same as the W&I Code does. We also discussed rules application to Adult Protective Services. See meeting notes on the HIPAA website at: <http://www.dmh.cahwnet.gov/HIPAA2001/>.

The next County Issues meeting will be held Monday, November 26, 2001, from 12:00 to 1:00 at 714 P Street, Auditorium.

Topic 7 – Transaction and Code Sets Standards :

There has been a change in Co-leaders. Marchel Burgess is the new Co-leader. At the last meeting we discussed changes in the calendar for revised NPRMs. We also discussed what happened at the recent X12 meeting. Our race ethnicity questions were answered. For the most part we are ok on race ethnicity. The revised NPRMs are expected in December 2001 with a shortened comment period. If you have questions or comments please e-mail Karen Weber - kweber@dhs.ca.gov, Marchel Burgess – mburge10@dhs.ca.gov, or Terrie Williams - TWILLIAMS@adp.state.ca.us. The next meeting is November 13, 2001, 1700 K Street, 1st Floor Conference Room. E-mail Karen Weber, kweber@dhs.ca.gov, for dial-in conference number.

Topic 8 – Privacy, Confidentiality and Security Standards :

Schneor Sherman reported: Meetings were held on October 2nd and October 16th. At the Oct 2nd meeting we discussed Multi-Disciplinary Teams. At the Oct 16th meeting we discussed Gap Analysis templates. We need more people to participate in these meetings. The more who participate the more we can get done.

The next meeting will be held Tuesday, October 30, 2001, 10:00 – 11:30 at the CalPERS Bldg. 4th and P Streets, Conf Rm 2170. The website for this workgroup is: <http://www.dds.ca.gov/hipaasecurity/Main/HIPAASecurityMain.cfm>

Legal Issues: Ken McKinstry noted that this workgroup has started a sub-workgroup to perform comparative analysis of Federal versus State laws. At this time several people spoke up saying they were involved in a similar effort. Marilyn from LA County, the Health Privacy Committee and CHCS were among these. Participants from the various efforts will get together to discuss.

Security Privacy Assessment: There will be a special presentation at a future meeting on this subject.

Ken McKinstry briefly discussed Security Rule information listed on a handout with the following websites:

The Federal DHHS site related to the Security Rule is:

<http://aspe.hhs.gov/admsimp/bannerps.htm#security>

WEDI-SNIP has a number of documents available:

<http://snip.wedi.org/public/articles/index.cfm?Cat=17>

The Association for Electronic Health Care Transactions (AFEHCT) website <http://www.afehct.org/security.asp> has a wide variety of HIPAA related security documents:

Glossary of security terms <http://www.afehct.org/pdfs/glossary.pdf>

Security matrix <http://www.afehct.org/pdfs/matrix.pdf>

Security – Self-Evaluation Checklist <http://www.afehct.org/securityeval.html>

Other related Websites:

<http://www.incidents.org/>

<http://www.nipc.gov/>

<http://www.nsi.org/Default2.html>

<http://www.fedcirc.gov>

<http://www.cert.org/>

<http://www.cisecurity.org/>

Topic 9 – Unique Identifiers Standards :

Sara Gilb reported: The website for commenting on Taxonomy is not up yet. They hope to have it available by the end of Fall. Indian Health Taxonomy was denied. Psychiatric Technician is going forward to NCCI.

Topic 10 – Communications :

Elaine Skordakus reported. We need a volunteer for a Co-Chair of this group and we need a new Lead. Theresa Hart's new e-mail is: thart@chhs.ca.gov.

Topic 11 - Next Meeting :

The next meeting will be held Monday, November 26, 2001, from 1:30 to 4:00 at 714 P Street Auditorium.

DELTA:

?? The phone audience stated that there were a lot of silences and that they had trouble hearing the comments from the audience.

Burt Cohen, Assistant Agency Secretary, CHHSA, requested that the room be made available for the kick-off of the OHI Assessment on November 5th. Information will be sent out on this. This will be the time for departments to ask general questions about the Assessment. No department specific questions will be answered at this time. OHI staff will be available for departments to contact for specific questions related to their department.